

### KY FOSTER PARENT MILEAGE EXPENSE REPORT

Foster Parent Legal Names: Susan Smith and Frank Davis

Mileage Month: March Year: 2019

Foster Parent Address: 123 Main St. Super City, KY 40714

Branch Name: CORBIN

Date	Child's Legal First and Last Name List each child on trip. Use more than one line if necessary.	APPROVED REASON for TRAVEL 1. Bio family visit 2. Pre-placement visit 3. Court 4. Therapy 5. Doctor/Medical appt. 6. New placement pickup 7. Placement discharge 8. IL class 9. Team meeting	RD approved Travel; office use only	Complete Origination Address Street number and name, City, State, and Zip Code Use more than one line if necessary.	Complete Destination Address Street number and name, City, State, and Zip Code Use more than one line if necessary.	Total Round Trip Miles No Decimals	Subtract 20 Miles Unless a Bio Visit	Net Round Trip Miles No Decimals
3/7	Summer Jones	Number: 5	<input type="checkbox"/>	123 Main Super City, KY 40714	291 Allison Blvd Corbin, KY 40701		-20	
	Autumn Franklin	Number: 4	<input type="checkbox"/>			45	-20	25
3/9	Summer Jones (drop off)	Number: 1	<input type="checkbox"/>	123 Main Super City, KY 40714	17 Elm St. Corbin, KY 40701	18	-20	18
3/9	Summer Jones (pick up)	Number: 1	<input type="checkbox"/>	123 Main Super City, KY 40714	17 Elm St. Corbin, KY 40701	18	-20	18
3/11	Autumn Franklin	Number: 4	<input type="checkbox"/>	123 Main Super City, KY 40714	291 Allison Blvd Corbin, KY 40701		-20	
	Summer Jones	Number: 4	<input type="checkbox"/>			45	-20	25
3/15	Sally Jones	Number:	<input checked="" type="checkbox"/>	123 Main Super City, KY 40714	1 Hospital Way Corbin, KY 40701	78	-20	78
3/28	Summer Jones	Number: 4	<input type="checkbox"/>	123 Main Super City, KY 40714	291 Allison Corbin, KY 40701		-20	
		Number: 5	<input type="checkbox"/>		17 Center Ave Corbin, KY 40701	83	-20	63
3/30	Autumn Franklin	Number: 3	<input type="checkbox"/>	123 Main Super City, KY 40714	1 Court St Louisville, KY 40243	117	-20	97
		Number:	<input type="checkbox"/>				-20	
<b>Total Miles</b>								<b>324</b>

Foster Parent Signature signed by Susan Smith or Frank Davis Date 3/31/2019

TSS Signature reviewed and signed by TSS Date 4/2/2019

RD Signature for approval if necessary reviewed and signed by RD

Reason for RD approval Pay full mileage to transport child in another foster home for ER treatment.

Respite pickup/drop-off is not reimbursable/do not log.

Use separate sheet for each month.

Multiple trips on same day/specify drop-off/pickup

Forms due by the 15<sup>th</sup> of the following month.

\*\*\*Trips with incomplete/illegible information cannot be processed\*\*\*